

Senior Photo Information

Squalicum High School

Class of 2017

Senior pictures are due Friday, October 28, 2016

If turned in later than this date, we cannot guarantee that your photo will be included in the yearbook.

Senior Photo Guidelines and Reminders

Many students choose to have a custom photo taken to replace the picture taken by the school photographer:

Photographer Options:

- School photographer (your ASB photo).
- Professional photographer that you hire.
- Family member or friend.
- Or, speak with a yearbook staffer if you need help getting a high quality photo and we can take the photo for you.

Whether you **choose to submit the photo yourself** or **have your photographer submit your photo**, please use the specifications below:

Digital Photos:

- Delivered on a CD, labeled with the student's name. *We prefer CD over USB.*
 - If you submit a USB drive, please label clearly with the student's name.
 - We **will not return** CDs or USBs until the Senior Picture pages have been **submitted for Print** at Lithtex Northwest. Please keep this in mind when deciding how to submit your photograph.
- A head-and-shoulder portrait.
- JPEG's, TIFF's, or PSD's.
- Minimum resolution of 300 dpi.
- Photos can be color, black/white, sepia – your choice!
- Size: Minimum size of 1.47 (W) x 1.87 (H) inches or larger. Photos from cell phones and/or the internet are often low resolution and will not be accepted.

*We apologize for the inconvenience, but we **cannot** accept photos submitted by e-mail.*

Please choose one photo and label it clearly. If you would like to provide a back-up, please label as back-up.

Yearbook photos need to abide by our specifications listed above, as well as school policy, and so must be of high quality, show the student's face clearly, and not include any obscene, offensive, suggestive, or "school inappropriate" content. The yearbook staff and advisor reserve the right to crop or refuse a photo that doesn't meet the policy standards.

To submit your photo, please turn it into the main office with **your student's name on it** and request that it **be placed in Katie Poortinga's (yearbook advisor) box**. If you would like the CD returned to you, please include a stamped, self-addressed envelope that will fit the CD size. *In the event that no photo is submitted*, we will use the ASB photo that was taken on orientation day.

Thank you,

Katie Poortinga and Yearbook Staff Members

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